

Scout Association of Hong Kong Hong Kong Scout Centennial Building Terms and Regulations for Archery

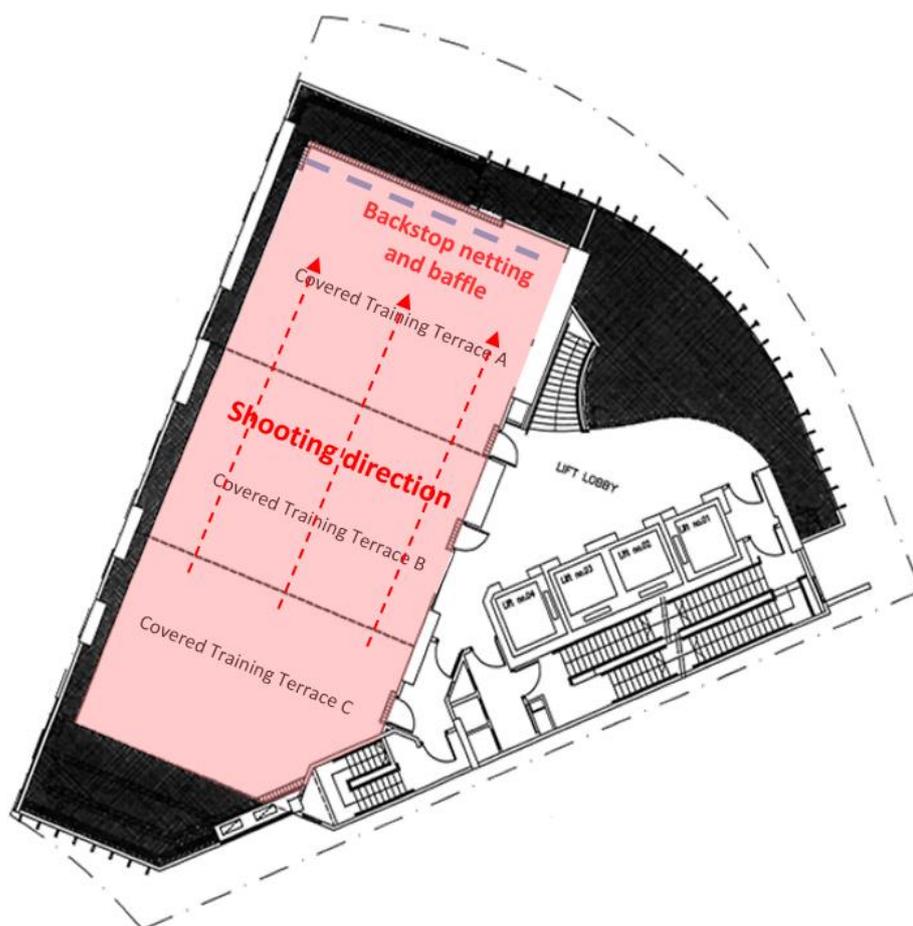
(Mar 2020)

1. Location and Layout

- a) Archery Range is located at 7/F covered terrace.
- b) The shooting distance in Archery Range starts from Zone B to Zone A. Zone C will be considered as a buffer area.

	Area (sq. ft)	Archery Lanes	Direction
Zone A (Covered Training Terrace 703A)	1000	3	Shoot from South to North
Zone B (Covered Training Terrace 703B)	1000		
Zone C (Covered Training Terrace 703C)	880	-	-

*Three zones above should be rented together for archery.



2. Opening Hour and Increment Weather Arrangement

- a) Monday – Sunday from 09:00 to 22:00, except 1st-3rd day of Lunar New Year
- b) Non-peak hours: 9am to 6pm for weekdays and 9am to 1pm for Saturdays, except public holiday
- c) When Tropical Cyclone Warning Signal No.3 or above, Red or Black Rainstorm Warning is issued, the venue will be closed.

3. Eligibility, Charge and Regulations for Archery

- a) Minimum of 2 hours per booking
- b) Maximum capacity of each session is 24 persons (exclude the Coach).
- c) Eligibility for renting archery range

Scout /Unit	No. of persons	Other Organizations/ NGO	No. of persons
Assistant Archery Instructor	At least 2	Hold Hong Kong Archery Association Level I Coach Certificate or above	At Least 1
Archery Instructor	At least 1		
Senior Archery Instructor	At least 1		

- d) Scout should be accompanied by at least an Archery Instructor or above. (The ratio of instructor to users should be 1:8.)
- e) Users from other organizations should be accompanied by at least one coach who hold Hong Kong Archery Association Level I Coach Certificate or above. The ratio of instructor to users should be 1:8.
- f) If non-scout organization would like to use the archery facilities, they have to reserve a function with the same or more rental hour as using the archery facilities. The archery facilities alone are not available to be reserved by non-scout organization.
- g) Users shall provide the copy of related certificate(s) during reservation. Also, they have to present the room booking permit and related certificate(s) in G/F lobby for registration and checking on the event date.
- h) Users shall set up archery target by themselves, and return the archery target to the original location after use. The venue should be returned in normal condition within the reserved timeslot.
- i) Venue and Facility Charge

	Peak Hour	Non- peak Hour	Concessionary Rate
Scout	*\$300/hour	*\$140/hour	*\$1000
Non Profit Organizations	*\$360hour	*\$250/hour	-
Other Organizations	*\$400/hour	*\$280/hour	-

*Remarks : Price includes grass archery target. Target paper and archery equipment should be arranged by users.

- j) Concessionary Rate for Scout is applicable for continuous booking of 8 hours.
- k) Enquiry : Scout Association of Hong Kong, Room 1025, 10/F, Hong Kong Scout Centre Scout Path, Austin Road, Kowloon, Hong Kong
Tel No. : 2957 6384 Fax: 2302 1006

4. Regulations for users

- a) Users must comply with Terms and Regulations from Scout Association of Hong Kong and follow the instruction from property officer.
- b) Users are required to present the room booking permit and related certificate(s) for checking on the event date. Property officer will close the roller shutter of Zone A , pull out the arrow net and lock the exit doors of Zone A and Zone B.
- c) When the archery range is being occupied by other users, all people should use playground C as an entrance. In the meantime, "Danger Warning" signal should be hung outside of playground A and B before starting.
- d) Users should return the rented material to the original location after using it and sign out in G/F before leaving.

- e) Users must treasure all public facilities and ensure the equipment is secured before use.
- f) Users is prohibited to use additional amenities in the building without approval from Estate Branch.
- g) Apart from users, no one can enter archery range area.
- h) Each archery target can be used and proceeded preparation by more than 1 user within reserved time slot. The instructor should allocate equipment and facility according to the number of users and ensure the safety of users when the actives being in progress.
- i) Recognized instructors should guide the users to ensure they are complying with below safety regulations.
 - i. Users should shoot the arrow within designated area.
 - ii. Users cannot fit the arrow until instructor told you to do so.
 - iii. Users cannot shoot the arrow to other areas except archery target.
 - iv. Users should ensure no persons stay at the shooting area before shooting arrow
 - v. Users cannot use the bow to shoot without arrow.
- j) Offensive language, noise making and disturbing behavior are forbidden in the building.
- k) User is not allowed to wear any earphone or accessories affecting hearing during rock climbing.
- l) Alcohol and illegal drugs are strictly prohibited. Persons under the influence of alcohol or illegal drugs are not allowed to use building facilities. Settled payment will not be refunded.
- m) Running is prohibited in archery range.
- n) Any dangerous behavior is forbidden.
- o) Users must inform property officer immediately if there is any emergency.
- p) Users must clean up and bring away their personal belongings after using the venue.
- q) It is illegal for anyone to occupy the venue beyond opening hours.

5. Store equipment

Storeroom is only accommodated for the association's interior equipment. The association will not bear any loss if exterior equipment is being placed inside of the storeroom.

6. Patrol in the building

Officer will regularly patrol in the building to check the activities are conducted legally.

7. Disclaimer

- a) Users must comply with Terms and Regulations from Scout Association of Hong Kong.
- b) Users should mind their belongings and avoid bringing valuables to the building. The Association is not responsible for any loss.
- c) Users should take fully responsible for the risk of injuries or loss caused to the others or the Association.
- d) Commercial activities will be prohibited without prior approval of Estate Branch.
- e) Illegal behavior are strictly forbidden.
- f) Children aged under 12 must be accompanied by an adult aged 18 or above. The adult will assume full responsibility and liability for their children while on the premises.
- g) Users should ensure the security of personal archery equipment. The Association is not responsible for any damages of the equipment.
- h) The Association reserves the right to claim the compensation of any loss of the property or facilities.
- i) The Association reserves the right to request users to leave the venue.
- j) The Association reserves the right to modify above regulations without notice.
- k) The Association has sole and final discretion of interpretation of these Terms and Conditions.